

HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR

Telephone: 01865 865 876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

You are summoned as Members of Hinton Waldrist Parish Council (HWPC) to the Parish Council (PC) Meeting which will be held in the Village Hall

beginning at 7pm on 14th November 2023

By Allison Leigh – Parish Clerk

AGENDA

23/59: Apologies for absence: To receive apologies for absence.

23/60: Declarations of Interest

23/61: Public questions and statements: Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public is welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given is 10 minutes in total. At the discretion of the Chairman, this may take place at any stage of the meeting.

23/62: Minutes:

- To approve and sign the minutes of the Parish Council Meeting of the 20th September 2023

23/63: Reports from County and District Councillors: To receive reports and to consider any actions required.

23/64: Report from Police Constable Officer: To receive the report and to consider any actions required.

23/65: Communication:

- **Parish Council website domain name and Parish Councillor email addresses:** To consider whether to establish official PC email addresses for members of HWPC and an accompanying domain name for the PC website.

23/66: Noticeboard: To consider quotes for a new noticeboard

23/67: Allotments: To consider approaching Guys and St Thomas' Trust with a view to lease and manage the land/allotments.

23/68: Finance:

- **24/25 budget:** To consider the budget for 24/25
- **Donation requests:** To consider the following donation requests:
 - **Clean Slate**
 - **Home Start (Southern Oxfordshire)**
- **Finance report:** To consider the bank reconciliation, payments and receipts:

Reconciled balance as of 31/10/23: £6,837.04

Payments authorised:

Payee	Item	Amount	Date
Zurich	Insurance renewal	167.44	30/10/23

Payments to authorise:

Payee	Item	Amount	Date
Allison Leigh	Salary – November	123.20	30/11/23
Allison Leigh	Salary – December	123.20	31/12/23
Allison Leigh	Expenses: Home allowance and mileage	61.00	14/11/23
Hinton Waldrist Village Hall	Room Hire	20.00	14/11/23

Receipts

There have been no receipts since the last meeting.

23/69: Planning:

There are no new planning applications.

23/70: Publications and correspondence: Relevant information has been sent to Council members by email.

23/71: Matters for report: To raise matters for discussion without decision or items for next meeting.

23/72: Date of the next meeting: To confirm the date of the next Parish Council meeting.

23/73: Confidential item: To resolve to exclude the public from agenda item 23/74

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23/74: Staff Salary:

- To consider the NALC revised cost of living salary scale for the Clerk for 2023/2024 together with the amount backdated from April 2023.
- To consider the Clerk's salary scale