

HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR

Telephone: 01865 865 876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

You are summoned as Members of Hinton Waldrist Parish Council (HWPC) to the Parish Council (PC) Meeting which will be held in the Village Hall beginning at 7pm on 20th September 2023

By Allison Leigh – Parish Clerk

AGENDA

23/41: Apologies for absence: To receive apologies for absence.

- Councillor Stephanie Stott

23/42: Declarations of Interest

23/43: Public questions and statements: Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public is welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given is 10 minutes in total. At the discretion of the Chairman, this may take place at any stage of the meeting.

23/44: Minutes:

- To approve and sign the minutes of the Parish Council Meeting of the 3rd of July 2023.
- To approve a draft of the minutes from the Annual Parish Meeting of the 17th May 2023 to be put on the website

23/45: Reports from County and District Councillors: To receive reports and to consider any actions required.

23/46: Report from Police Constable Officer: To receive the report and to consider any actions required.

23/47: Matters arising and not appearing elsewhere on the agenda: To discuss any matters arising and not appearing elsewhere on the agenda.

23/48: Vacancy Procedure and Application: To consider the revised draft of the Vacancy Procedure and Application.

23/49: Standing Orders: To consider adopting Standing Orders.

23/50: Communication:

- **Parish Council website domain name and Parish Councillor email addresses:** To consider whether to establish official PC email addresses for members of HWPC and an accompanying domain name for the PC website.

- **Methods of communication:** To consider methods of communication to residents such as:
 - Noticeboards
 - Mailchimp
 - Website
 - Other

23/51: Allotments: To consider approaching Savills with a view to lease and manage the allotments.

23/52: Asset Register: To review the Asset Register

23/53: Defibrillator training: To consider a defibrillator awareness session and a donation to the ambulance service

23/54: Financial report:

Reconciled balance as of 31/8/23: £4,687.35

Payments authorised:

| Payee | Item | Amount | Date |
|--------------|--------------------|---------------|-------------|
| Wel Medical | Defibrillator pads | 79.08 | |

Payments to authorise:

| Payee | Item | Amount | Date |
|------------------------------|--|---------------|-------------|
| Allison Leigh | Salary – September | 123.20 | 30/9/23 |
| Allison Leigh | Salary – October | 123.20 | 31/10/23 |
| Allison Leigh | Expenses: Home allowance and mileage | 73.99 | 20/9/23 |
| Hinton Waldrist Village Hall | Room Hire | 20.00 | 20/9/23 |
| SLCC | Conference fee to the SLCC Practitioner’s Conference | 90.40 | 20/9/23 |
| Justin Davenport | Plaque for a memorial tree | 33.00 | 20/9/23 |
| Community First Oxfordshire | Membership | 55.00 | 20/9/23 |

Receipts

There have been no receipts since the last meeting.

23/55: Planning:

HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR

Telephone: 01865 865 876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

Planning applications

There are no new planning applications.

Planning Decisions

| <u>Planning Number</u> | <u>Address</u> | <u>What</u> | <u>Vale Decision</u> |
|-------------------------------|---|--|----------------------------------|
| P23/V1143/HH | Hamilton House Charney Road Longworth OX13 5HW | Two-storey side extension to provide attached ancillary annex and triple bay garage with room above to provide a family room ancillary to the main house.(Description amended 4 July 2023- To include ancillary) | Planning permission was granted. |

- **Priors Lane:** To have an update on the investigation into the conditions on the Priors Lane application.

23/56: Publications and correspondence: Relevant information has been sent to Council members by email.

23/57: Matters for report: To raise matters for discussion without decision or items for next meeting.

23/58: Date of the next meeting: To confirm the date of the next Parish Council meeting.