

# HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR  
Telephone: 01865 865876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

## Minutes of Hinton Waldrist Parish Council Meeting held at the Village Hall on Tuesday 17<sup>th</sup> March 2020

**Present:** Mr Hugh Hamill (Chair) (HH), Mrs Alison Geary (Vice Chair) (AG) and Councillors Mrs Debbie Cordery (DC) and Mrs Judith Willis (JW)

**Also Present:** Mrs Allison Leigh (Clerk) (AL)

**19/87: Apologies:** Councillors Peter Evans (PE), Stephanie Stott (SS), Anthony Williams (AW) and County Councillor Mrs Anda Fitzgerald-O'Connor. No apologies, but not in attendance: District Councillor Jerry Avery (JA)

**19/88: Declarations of Interest:** None

**19/89: Public questions and statements: COVID-19** Two members of the public were in attendance to discuss Hinton Waldrist's initiative of volunteering to assist those in need during the Covid-19 pandemic. HH noted that the need is to find out who can help, who needs help and what we can do. It was agreed that a letter will be written offering contact information for those who need assistance and that this will be letter dropped by Friday 20<sup>th</sup> March to all residents, including Duxford. There are two members of the public coordinating the volunteer effort of this PC working group with full support from the council. Further details will be set out in the letter and on the Hinton Web Site.

It was noted that confidentiality is of the utmost importance. AL will send the council's privacy notice to AG for all volunteers, and all volunteers will be asked to sign a confidentiality undertaking.

**19/90: Minutes of the last meeting:** The minutes of the meeting of 14<sup>th</sup> January 2020 were approved and signed.

**19/91: Reports from County and District Councillors:** There were no reports.

**19/92: Report from Police Officer:** No report was received. It was noted that there had been burglary to a van in the village recently where all tools were removed.

**19/93: Update on bus service from Hinton Waldrist to Oxford:** JW reported that the bus service is still running. She noted that there had been a meeting where the government has proposed funding to OCC to re-instate bus services. Appleton with Eaton, Longworth and Hinton Waldrist have all written letters regarding their parishes need for re-instated bus services. Hinton Waldrist has received a letter stating that the re-instating of the 2016 bus service is of top priority and is a viable run. The funding would be for 1 year, but it was noted that long-term funding may go forward.

**19/94: Grass verge maintenance:** HH hasn't been able to highlight a map with suggested areas and circulate to the council. He will endeavor to have this for the next meeting.

**19/95: Big Lunch/VE Day 2020:** The council took a decision to postpone the Big Lunch/VE Day celebrations until September due to the Covid-19 pandemic. AG will look to see if the children's entertainer's deposit can be put towards that event.

**19/96: Emergency Survey:** OCC had sent an Emergency Survey to the council asking for locations that could be used in the event of an emergency. AL reported the Village Hall is happy to do this and the Church feels it is not well enough equipped to do so. AL will submit the form to OCC.

**19/97: Planning**

***Applications***

<u>Planning Application Number</u>	<u>Address</u>	<u>Plan</u>	<u>Response</u>
P20/V0198/HH	Lamb & Flag House Faringdon Road Longworth Oxon OX13 5HN	Creation of a new vehicular access and parking area, removal of conifers and dropping of kerb.	Hinton Waldrist has no objections to this planning application.

***Amendments***

<u>Planning Application Number</u>	<u>Address</u>	<u>Plan</u>
P20/V0198/HH	Lamb & Flag House Faringdon Road Longworth Oxon OX13 5HN	Additional highway and tree information received 6 March 2020.

***Decisions***

<u>Planning Application Number</u>	<u>Address</u>	<u>Plan</u>	<u>Decision</u>
P19/V2947/HH	Telford High Street Hinton Waldrist	Convert existing barn to form a two bedroom annex.	Permission granted

**19/98: Finance:**

Account balance reconciled at 29<sup>th</sup> February 2020: £5646.97

***Cheques authorised:***

## HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR

Telephone: 01865 865876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

<b>Payee</b>	<b>Item</b>	<b>Cheque no.</b>	<b>Amount</b>	<b>Date</b>
Allison Leigh	Clerk Salary	618	216.40	17/3/2020
Allison Leigh	Clerk expenses	619	40.00	17/3/2020
Hinton Waldrist Village Hall	Room hire	620	20.00	17/3/2020
Oxfordshire Association of Local Councils	Subscription for 2020/21	621	140.42	1/4/2020

### ***There are no receipts.***

- **Information Commissioner's Office (ICO):** The council agreed to proceed with an annual direct debit for registration with ICO, which will be at a reduced fee of £35/year.
- **Internal Audit:** The council confirmed it is happy for AL to ask Audrey Gibbens if she is available.
- The council resolved to make available a sum of £500 to support the efforts of *Hinton Helpers* to assist those in the village affected by Covid-19 or who are in isolation or vulnerable. If more is needed, the council will review.
- The council discussed a delegation of power if council could not meet during the Covid-19 pandemic. In such circumstance, power would be delegated to the clerk to make decisions on behalf of the council. It is understood that the clerk will always e-mail any information to the council for decision, but will have the power to make the decisions where need be.

**19/99: Publications and correspondence:** Relevant information has been sent to Council members by email.

- Asset of Community Value – Allotments: SS reported via e-mail that she has not received a letter on this as of yet.
- Village and Seven Voices – The council agreed for the following to go into the upcoming Voices:
  - Assistance for those effected by Covid-19
  - Postponement of the Big Lunch/VE Day 2020 celebrations
  - Dates of future meetings, with the next one being virtual, and a possible cancellation of the Annual Parish Meeting

**19/100: Matters for report:** None

**19/101: Date of the next meeting:** The Annual General meeting will take place on Tuesday the 26<sup>th</sup> May. The meeting will be held virtually. The council will review how this will be done and advise the public. The holding of the Annual Parish Meeting is under review.

Minutes approved by Chairman

Dated: