

# HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR

Telephone: 01865 865 876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

## **Minutes of Hinton Waldrist Annual Parish Council Meeting held in the Village Hall on 17<sup>th</sup> May 2023, 7pm**

**In attendance:** Alison Geary (Chairman), Councillors Justin Davenport (JD), Peter Evans (PE), Hugh Hamill (HH), Stephanie Stott (SS), Martin Taylor (MT) and Judith Willis (JW)

**Present:** Allison Leigh (Clerk)

**23/1: Appointment of Chairman:** HH proposed, SS seconded and the Council voted AG as Chairman. AG accepted the nomination.

**23/2: Appointment of Vice Chairman:** AG proposed, HH seconded and the Council voted JD as Vice Chairman. It was noted that JD is happy to accept this role.

**23/3: Apologies for absence:** Justin Davenport (JD)

**23/4: Signing of Declaration of Acceptance forms:** The councillors signed the Declaration of Acceptance forms. The Council resolved for JD to sign the form before or at the next meeting

**23/5: Declarations of Interest:** None

**23/6: Public questions and statements:** No members of the public were present.

**23/7: Minutes of the last meetings:** The Council signed the minutes of the meetings of the 23rd March 2023, with two corrections, as true record of the meeting.

### **23/8: Vacancy:**

The Council discussed the Vacancy Policy and Co-option Application circulated to the Council. The Clerk advised the Council to adopt this policy. The Council resolved to edit the policy and bring it to the July meeting.

The Council had a casual vacancy and one applicant for the vacancy. HH nominated, JW seconded and the Council voted for Martin Taylor as a Parish Councillor. MT accepted the nomination and signed Declaration of Acceptance form.

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### **23/9: Matters arising and not appearing elsewhere on the agenda:** None

The Chairman requested that a discussion with regards to a piece of land for tree planting be put on the next agenda.

A question arose as to contributing to the Church. The Chairman and the Clerk reported that parish councils do not have the power to pay for church-related contributions.

### **23/10: Reports from County and District Councillors:**

The Oxfordshire County Councillor was not in attendance but submitted a report. See Attachment 1.

Mark Coleman was elected as the new Vale of White Horse District Councillor. He was not present but send a report. See Attachment 2.

**23/11: Standing Orders –** The Council resolved to put Standing Orders on the July agenda.

**Risk Assessment –** The Council resolved to adopt the Risk Assessment.

**Financial Regulations:** The Council resolved to adopt the Financial Regulations.

The Clerk reported she will do an Asset Register which will contain the defibrillator, laptop and bench.

The Council asked the Clerk to look into another session of defibrillator training.

**23/12: GDPR Policies:** The Council resolved to adopt the General Privacy Notice and Staff Privacy Notice.

**23/13: Vacancy Procedure and Application:** See minute reference 23/8.

**23/14: Bank Signatories:** The bank signatories were confirmed as Alison Geary, Justin Davenport, Peter Evans and Hugh Hamill.

### **23/15: Financial report:**

- Reconciled balance as of 30/4/2023: £6,242.97

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### *Payments authorised:*

<u>Payee</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Mr D Forster	Children's Entertainer – Big Lunch	320.00	10/5/23
Allison Leigh	Salary	123.20	31/5/2023
Allison Leigh	Salary – June	123.20	30/6/2023
Allison Leigh	Expenses: Home allowance and mileage	65.50	17/5/2023
Hinton Waldrist Village Hall	Room Hire	20.00	17/5/2023
Hugh Hamill	Items for the Coronation Big Lunch	60.78	17/5/2023
Stephanie Stott	Prizes for the Coronation Big Lunch	17.09	17/5/2023

### *Receipts*

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Vale of White Horse District Council	Precept – 1 <sup>st</sup> half	2000.00	4/4/23

### **Audit:**

- **Certify the council can confirm itself as exempt and sign the Certificate of Exemption for 2022 2023:** The Council certified itself as exempt and signed the Certificate of Exemption for 2022 2023.
- **Consider the Internal Audit Report 2022 2023:** The Council reviewed and accepted the Internal Audit Report 2022 2023.
- **Review and answer questions on the Annual Governance Statement 2022 2023:** The Council reviewed the questions on the Annual Governance

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Statement and answered accordingly. The form was signed.

- **Review and sign Accounting Statements for 2022 2023:** The Council reviewed and accepted the Accounting Statements for 2022 2023. The Chairman signed the form.
- **Consider Variances for the 2022 2023 audit:** The Council reviewed and accepted the Variances for the 2022 2023 audit.
- **Notice of Elector's Rights:** The Council confirmed the dates of posting for the Notice of Elector's Rights as:
  - o Date of announcement: Sunday, 4th June 2023
  - o Date of commencement: Monday, 5th June 2023
  - o Ending date: Friday, 14<sup>th</sup> July 2023

**23/16: Trees:** The Council would like the topic of trees in the village and any future planting/purchases to be on the next agenda when JD is in attendance.

**23/17: Report from Police Constable Officer:** No report was received.

**23/18: Planning:**

### *Planning applications*

<u>Planning Number</u>	<u>Address</u>	<u>What</u>	<u>HWPC Comments</u>
P23/V0671/HH and P23/V0672/LB	Glebe Farm Priors Lane Hinton Waldrist SN7 8RX	Single storey extension and internal alterations to Glebe Farm	HWPC has no comments on this planning application.
APP/V3120/W/22/3313434	Priors Lane Hinton Waldrist SN7 8RX	Erection of four houses with associated landscaping and car parking.  (Transport Statement received 17 March)(6	The following comment was sent to the Planning Inspectorate: Hinton Waldrist Parish Council opposes this appeal and supports the decisions reached by the

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		September 2022 - amended plan  received in response to highway comments) (Amended Plans received 7  October 2022 - Change to red application line to include all land in applicants  ownership, visibility splays shown on site plan)	Vale of White Horse District Council Planning Officer.
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**23/19: Publications and correspondence:** The Council reviewed the Correspondence since the last meeting.

**23/20: Matters for report:** PE would like the areas of focus for Councillors on the next agenda.

**23/21: Date of the next meeting:** The date of the next Parish Council meeting was confirmed as Monday, 3<sup>rd</sup> July 2023 at 7pm in the Village Hall.

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## **Attachment 1**

**County Councillor Juliette Ash REPORT- All parishes- MAY 2023 (unedited)**

### **GENERAL OCC REPORT**

#### **TRAVEL CONSIDERATIONS:**

##### **Update on the railway closure between Didcot and Oxford**

Network Rail engineers have made good progress on building the temporary structure that will support the Nuneham Viaduct bridge. Work to reopen the railway by 10 June is on track and Network Rail is working closely with us and local bus operators to also progress Oxford station improvements.

##### **Road closures affecting A34 in May and June**

National Highways will be carrying out essential repair work on the A34 at Wolvercote between 11 May and 26 June. This will involve a series of overnight and weekend carriageway closures of the A34 between the Pear Tree and Botley interchanges, with a diversion route in place.

We're aware of the inconvenience this is likely to cause, as the timing coincides with the closure of Botley Road for Network Rail's redevelopment of Oxford Station in addition to

the railway closure south of Oxford. However, National Highways is not able to defer the works.

While this essential safety work is taking place, the northbound and southbound carriageways will be closed at different times to reduce the impact on other routes. National Highways will also collaborate with utility companies during this period so gas and water repairs can be carried out at the same time. The A34 will be closed southbound between the Pear Tree and Botley interchanges:

- Overnight: Thursday 11 May, 9pm to Friday 12 May, 6am.
- Weekend: Friday 12 May, 9pm to Monday 15 May, 6am.
- Weekend: Friday 19 May, 9pm to Monday 22 May, 6am.
- Weekend: Friday 2 June, 9pm to Monday 5 June, 6am.
- Overnight: Tuesday 6 June, 9pm to Wednesday 7 June, 6am.

The A34 will be closed northbound between the Botley and Pear Tree interchanges:

- Weekend: Friday 9 June, 9pm to Monday 12 June, 6am.

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- Weekend: Friday 16 June, 9pm to Monday 19 June, 6am.
- Weekend: Friday 23 June, 9pm to Monday 26 June, 6am.

### **A420**

No update

Still awaiting lighting remedial action at the F & T bus stop.

### **OCC £336,000 SPENDING PLANS FOR ANPR CAMERAS**

A recent Oxford Mail report states householders have accused OCC of being “out of touch” after a Freedom of Information request revealed OCC plans to spend £336,000 of taxpayers’ money on replacing Low Traffic Neighbourhood bollards in Oxford with surveillance cameras. The council intends to enforce the existing LTN restrictions in Cowley through the introduction of Automatic Number Plate Recognition (ANPR) cameras, which will issue motorists a fixed penalty notice unless they have an exemption. In the context of the recent 5% increase in Council Tax, some may wonder whether council spending is in line with residents’ expectations.

### **OXFORD TRAFFIC FILTERS (THE FOUR SECTOR PLAN)**

The ‘Traffic Filter’ scheme that will divide Oxford into four sectors for traffic purposes continues to generate controversy. Conservatives are continuing to press that the consultation is re-run.

### **HOUSEHOLD WASTE RECYCLING CENTRE STRATEGY 2023-2043 -results from HAVE YOUR SAY being processed.**

OCC has seven Household Waste Recycling Centres (HWRCs). These centres are very popular, with around a million visits every year. They take in around 40,000 tonnes of waste, and 65.5% of which is recycled. The HWRCs are an important part of the Oxfordshire Resources and Waste Partnership's plan to reduce waste, increase recycling, and decrease the amount of waste going into landfills. The HWRCs accept a wide range of materials, which helps to increase recycling. However, the council is careful to consider budgetary constraints and is developing a new HWRC strategy. The results of the recent public consultation are awaited.

### **UPDATE ON 20MPH SIGN-CHANGING EXERCISE – ‘MINDSET’ NOT ENFORCEMENT**

As previously reported, OCC is spending £8m on switching 30mph signs to 20mph signs where requested by town or parish councils. Many such councils have requested the change as it is funded by OCC, and they consider they have nothing to lose. Applications have now topped 200. However, some parish councils are having second thoughts when they realise the £8m could have been spent on road repairs, which have more obvious benefits, and that the 20mph limit is very unlikely to be

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enforced as the police have objected to the change in most instances. The likely lack of police enforcement was acknowledged in OCC's press release on 27<sup>th</sup> April, which stated: *"While the council has been working alongside Thames Valley Police, the emphasis is on drivers adhering to the new limits through a change of mindset, rather than enforcement. It is hoped that as 20mph areas become more common, breaking the limit will become socially unacceptable for drivers."* There is also a concern that people will be lulled into a false sense of security. Data from the Cuxham trial show that the introduction of a 20mph limit resulted in a very small average speed reduction of between 3 and 4 mph, with over 50% of traffic exceeding the 20mph limit. Where possible, traffic calming measures should be considered.

### **CARBON LITERACY AWARD**

OCC receive a bronze award for becoming a **Carbon Literate organisation for an internal carbon awareness training programme to enable staff to** take positive action to support the climate, both as individuals and teams. See: [Organisation - The Carbon Literacy Project](#) for more.

### **OCC PAID OVER £350K IN PERSONAL INJURY CLAIMS**

OCC has paid out £350,920 in personal injury compensation over the last year. There were 135 personal injury claims submitted to the council from April 2022 to April 2023. Amongst the leading causes were falls over carriageway potholes and uneven footways. The figures were released after LegalExpert.co.uk submitted a Freedom of Information request. Clearly this is an issue and I am calling for pothole repair to be prioritised and uneven footways repaired and obviously the money is better spent solving the issue for all rather than paying out personal injury compensation.

### **Kingston and Cumnor REPORT**

#### **Cllr ASH priority fund**

Many parishes enjoyed community celebrations over the bank holiday weekend at the recent Coronation of King Charles & Queen Camilla. I welcome any photos!

After feeding back internally regarding the administratively burdensome process surrounding my Councillor priority fund, I am delighted to share that the system has now been taken online and potential applicants

The Councillor Priority Fund 2023 - 25 is now live and the [online application form](#) is

It is now published on our OCC website, along with a updated guidance for applicants.

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See: <https://www.oxfordshire.gov.uk/councillorpriorityfund> for more.

### **Kingston and Cumnor drainage issues**

There are number of PCs that have reported drainage issues and I have completed inspections in some of the key areas.

In consultation with Gordon Kelman, currently technical officer for highways and drainage, I have requested a summary of where works take place to clear drains and/or where others can get involved in helping to clear them and I would like to invite you to share any experiences, thoughts and ideas for your villages.

It would also be useful to pass on any hotspots you have found for the new Drainage Hotspot map.

### **Potholes**

Potholes are becoming an issue again for some villages and action to repair them is slower than I would like. Please report any new potholes to FixMyStreet.

### **Unauthorised encampments update: South and Vale.**

Nothing to report.

Cllr Juliette Ash

15/05/23

*Please refer to PC for additional verbal reporting on your top 3 priorities by Parish*

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## **Attachment 2**

### **Report from Vale of White Horse District Councillor, Mark Coleman (unedited)**

- Turnout across the Vale on election day was 36.5%, which is on the high end of the average turnout at a local election.
- Turnout within Thames Ward was 44%. The highest turnout within the Vale.
- The district council now comprises 34 Lib Dem members and 4 Green members.
- I have been elected to the Cabinet (think Front Bench) and am awaiting the details of my portfolio. I think it will be Member for Leisure Centres and Public Buildings.
- As the Cabinet is the decision and policy making body within the Council, I think having a seat in it will put me in a good position to represent Thames Ward.
- I am also hoping to gain a seat on the Faringdon Area Traffic Advisory Committee, which amongst its responsibilities looks at A420 road safety issues.
- I look forward to working with you.