

## HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR

Telephone: 01865 865 876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

### Minutes of Hinton Waldrist Annual Parish Council Meeting held in the Village Hall on 13<sup>th</sup> March 2024, 6:45pm

**In attendance:** Alison Geary (Chairman), Councillors Justin Davenport (JD), Peter Evans (PE), Hugh Hamill (HH) and Stephanie Stott (SS)

**Present:** Allison Leigh (Clerk)

**23/89: Apologies for absence:** Councillors Martin Taylor, Judith Willis

**23/90: Declarations of Interest:** None

**23/91: Public questions and statements:** No members of the public were present.

**23/92: Minutes:** The minutes of the Parish Council meeting of the 11<sup>th</sup> January 2024 were approved and signed.

**23/93: Finance:**

- **Membership to the Oxfordshire Association of Local Councils (OALC):**  
The Council resolved to renew the membership to OALC.
- **Finance report:**

Reconciled balance as of 29/2/24: £5,652.77

*Payments authorised:*

<u>Payee</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Allison Leigh	Salary – February	166.89 (this changed from the last agenda due to overtime)	29/2/24
HMRC	PAYE	Note there was an addition, and the actual payment was 19.84	22/1/24

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Hinton Waldrist Village Hall	Room Hire	20.00	13/3/24
Parish Online	New website/council email addresses	336.00	13/3/24
Allison Leigh	Salary – March	134.10	31/3/24
Allison Leigh	Salary – April	To be confirmed once the payslip is prepared. The agreed pay scale is SCP12.	30/4/24
Oxfordshire Association of Local Councils	2024/2025 Subscription	168.00	1/4/24
Allison Leigh	Expenses	65.50	13/3/24
SLCC	Membership 2024/2025		1/4/24

### **Receipts**

There have been no receipts since the last meeting.

HH noted that Unity is only taking one signatory for approval. The Clerk will check with Unity as the Council's Financial Regulations stipulate that two signatories are required.

**23/94: Planning:** The Council considered the following planning application:

- Planning application to continue development permitted under planning permission MW.0176/10 (HIN/18975-CM) (5,000m2 bunded hardstanding for open windrow composting site), without complying with conditions 1 and 13, to allow a revision to the perimeter bund and extend operations from 2024 to 2040 and restoration from 2025 to 2041 at  
**Glebe Farm (Hinton) Composting Site, off the B4508, Hinton Waldrist**

The Council has no comments on this planning application.

- [P24/V0173/LB](#) and [P24/V0194/HH](#)  
Lamb And Flag House  
Faringdon Road

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Longworth, Abingdon OX13 5HN

Note: The above planning applications have been withdrawn.

**23/95: Communication Policy:** The Council resolved to adopt the Communication Policy.

**23/96: Emergency Plan:** The Council resolved to keep the current emergency list as has been kept in previous years. The Clerk will check with the Village Hall as to whether or not the space could be used in case of an emergency.

**23/97: Annual Parish Meeting:** The Council resolved to hold the Annual Parish Meeting on the 20<sup>th</sup> of April. The format will be tables for village organisations.

**23/98: Date of the next meeting:** The date of the Annual Parish Council Meeting was confirmed as Wednesday the 15<sup>th</sup> of May at 7pm.

**23/99: To exclude members of the public for the confidential discussion of agenda item 23/100:** The Council resolved to exclude members of the public from the public discussion of agenda item 23/100.

**23/199 Confidential item: Internal audit quotes:** The Council considered the quotes received for the 2023/2024 internal audit and resolved to proceed with Rachel Brown.

The Council noted it would like to have the Big Lunch the 2<sup>nd</sup> of June 2-24.

The meeting closed at 7:15pm