

## HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR

Telephone: 01865 865 876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

### **Minutes of Hinton Waldrist Annual Parish Council Meeting held in the Village Hall on 20<sup>th</sup> September 2023, 7pm**

**In attendance:** Alison Geary (Chairman), Councillors Justin Davenport (JD), Peter Evans (PE), Hugh Hamill (HH), Martin Taylor (MT) and Judith Willis (JW)

**Present:** Allison Leigh (Clerk), Mark Coleman (District Councillor)

**23/41: Apologies for absence:** Councillor Stephanie Stott

**23/42: Declarations of Interest:** None.

**23/43: Public questions and statements:** No members of the public were in attendance.

#### **23/44: Minutes:**

- The minutes of the Parish Council Meeting of the 3<sup>rd</sup> of July 2023 were approved and signed.
- The draft of the minutes from the Annual Parish Meeting of the 17<sup>th</sup> May 2023 were approved to be put on the website.

#### **23/45: Reports from County and District Councillors:**

##### **Vale of White Horse District Council (VoWHDC)**

See Attachment 1.

PE will speak to the Village Hall Committee about the District Councillor attending any coffee mornings that may arise.

The District Councillor will speak to the Enforcement Team about agreement with regards to the open area in the Priors Lane planning application and what was given in terms of permission.

##### **Oxfordshire County Council (OCC)**

There was no report.

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**23/46: Report from Police Constable Officer:** A report was submitted to JD and it was reported there were no reports of crime in Hinton Waldrist in the last 30 days.

**23/47: Matters arising and not appearing elsewhere on the agenda:** None

**23/48: Vacancy Procedure and Application:** The Council resolved to adopt the Vacancy Procedure and Application.

**23/49: Standing Orders:** The Council resolved to not adopt Standing Orders, but refer to them, if needed.

**23/50: Communication:**

- **Parish Council website domain name and Parish Councillor email addresses:** The Council resolved to the following:
  - **Domain name:** Leave the domain name of the website hintonwaldrist.com
  - **Website:** MT and the Clerk to meet to discuss the website.
  - **Email addresses:** The Council resolved to have councillors change to council gmail addresses if they would like. MT will look into 3<sup>rd</sup> party administration of gmail accounts.
- **Methods of communication:** The Council considered the following:
  - Noticeboards – A new noticeboard will be put on the November agenda.
  - Mailchimp – The Clerk will review the Mailchimp setup.
  - Website – see above
  - Other – The Clerk will investigate creating a Parish Clerk Facebook page.

**23/51: Allotments:** A discussion was had about the allotments and the Council resolved to seek advice enquiring about leasing of the land and what the PC would do with it. The cost is £175/hour. JD will seek one to two hours of this advice.

**23/52: Asset Register:** The Council adopted the Asset Register with a few edits.

**23/53: Defibrillator training:** The Council resolved for the Clerk to advertise for gauge interest.

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### 23/54: Financial report:

Reconciled balance as of 31/8/23: £4,687.35

#### *Payments authorised:*

<u>Payee</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Wel Medical	Defibrillator pads	79.08	
Allison Leigh	Salary – September	123.20	30/9/23
Allison Leigh	Salary – October	123.20	31/10/23
Allison Leigh	Expenses: Home allowance and mileage	73.99	20/9/23
Hinton Waldrist Village Hall	Room Hire	20.00	20/9/23
SLCC	Conference fee to the SLCC Practitioner's Conference	90.40	20/9/23
Justin Davenport	Plaque for a memorial tree	33.00	20/9/23
Community First Oxfordshire	Membership	55.00	20/9/23

#### ***Receipts***

There have been no receipts since the last meeting.

### 23/55: Planning:

#### ***Planning applications***

There are no new planning applications.

#### **Planning Decisions**

<u>Planning Number</u>	<u>Address</u>	<u>What</u>	<u>Vale Decision</u>
P23/V1143/HH	Hamilton House Charney Road	Two-storey side extension to provide attached ancillary annex and triple bay	Planning permission was granted.

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	Longworth OX13 5HW	garage with room above to provide a family room ancillary to the main house.(Description amended 4 July 2023- To include ancillary)	
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- **Priors Lane:** See agenda item 23/45.

**23/56: Publications and correspondence:** The Council reviewed the correspondence since the last meeting.

**23/57: Matters for report:** The Clerk reported she had received an insurance quote from Zurich. The Council noted it is happy to continue with Zurich due to the competitive cost. The Council delegated the confirmation of Zurich as the insurance provider to the Clerk. The invoice will be on the payments list of the November agenda.

**23/58: Date of the next meeting:** The next meeting of the Parish Council will be held on the 14<sup>th</sup> November 2023 at 7pm in the Village Hall.

The meeting closed at 8:45pm????

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## **Attachment 1:**

### **Vale District Council – Member for Thames Ward Report to the Hinton Waldrist Parish Council – 20 September 2023**

#### **Designation**

On 12 April 2023, the Secretary of State for Levelling Up, Housing and Communities (DLUHC), Michael Gove, wrote to ten local planning authorities, including Vale, who were at risk of designation. This would result in the DLUHC taking planning application decisions rather than the local authority. The letter was triggered by a dip in performance in how quickly planning applications were decided upon in 2021.

South and Vale commissioned a Planning Advisory Service (PAS) Review and a Peer Review. This helped identify the root causes and the councils developed an improvement action plan. Vale implemented a series of actions from the PAS review, which had immediate benefits from mid-2022.

The implication of the Vale being designated is that we would be unable to make decisions on planning applications ourselves; decisions would be made by the government who almost certainly would lack the local knowledge our officers have.

Vale has written to the government to explain our position and why it would not be reasonable for us to be designated as underperforming.

#### **P22/V0248/O - Land East of Kingston Bagpuize**

A decision has still not been issued on this planning application. I checked with the planning team at the beginning of the week, and the team is still working on the various requirements that need to be in place before approval can be given. Section 106 work is still progressing. There has been a delay on the county schedules, but these are now moving forward. Vale officers are hopeful to conclude the Section 106 in early Oct and to issue the permission that month once it has been signed.

#### **Local Council Electoral Review**

Since the last review of the Vale District Council, about 12 years ago, there have been several changes in demographics resulting in some wards having a greater number of residents than average and others with fewer. The aim is plus or minus 10% of the average. Therefore, the Local Government Boundary Commission (LGBC) will conduct a local council electoral review between now and autumn next year. The review will be conducted in four phases:

Phase 1 – The council will consider and advise the Commission how many councillors it needs to conduct its business. The Commission will then decide what number is required by 12 December.

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Phase 2 – The Commission will consult with Vale residents to determine the Warding patterns as follows: first consultation 19 December to 11 March 24; publication of proposal 4 June; consultation on draft proposals 4 June to 12 August; and publication of final proposal 29 October.

Phase 3 – Parliamentary approval of recommendation early 2025.

Phase 4 – Implementation of new electoral arrangements May 2027.

### **Councillor Surgeries**

I would like to hold regular surgeries so that residents can talk to me about council matters. I think every other month would be about the right frequency. I would like to ask the PC's opinion on this and hear their suggestions on suitable opportunities. For example, I have been to coffee mornings in other parishes.

Yours,

Mark

Cllr Mark Coleman

Lib Dem Member for Thames Ward - VWHDC

Member for Environmental Services and Waste

Armed Forces and Veterans Champion

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