

## HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR  
Telephone: 01865 865 876 [E-mail: parishclerk@hintonwaldrist-pc.gov.uk](mailto:parishclerk@hintonwaldrist-pc.gov.uk)

**You are summoned as Members of Hinton Waldrist Parish Council  
to the Parish Council Meeting which will be held in the Village Hall  
at 7pm on the 4<sup>th</sup> September 2025**

***By Allison Leigh – Parish Clerk***

### AGENDA

**25/50: Apologies for absence:** To receive apologies for absence

**25/51: Declarations of Interest**

**25/52: Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public is welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given is 10 minutes in total. At the discretion of the Chairman, this may take place at any stage of the meeting.

**25/53: Minutes of the last meeting:** To authorise the signing of the [minutes of the meeting of the 1<sup>st</sup> July](#) as a true record

**25/54: Reports from County and District Councillors:** To receive their reports

**25/55: Actions:** To consider any actions from the previous meeting not otherwise on the agenda.

**25/56: Clerk Vacancy:** To consider next steps in filling the clerk vacancy

**25/57: Finance:**

**a. Local Government Services Pay Agreement:** To note the increase backdated to 1/4/25

**b. Payments and receipts:**

*Payments to be authorised*

<b>Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Item</b>
30/9/25	Allison Leigh	TBD based on agenda item 25/57	September salary
1/7/25	Allison Leigh	30.50	Clerk expenses – September
1/7/25	HW Village Hall	20.00	Room hire

*Receipts since the last meeting:*

There have been no receipts

**c. Bank Reconciliation:** To consider the bank reconciliation of 31/7/25. See Attachment 1.

**d. Donation request form Home Start:** To consider the request

**25/58: Training:** To consider any training courses requested

**25/59: Planning:** To note the following withdrawal:

P25/V0989/HH and P25/V0885/LB

The Lodge High Street Hinton Waldrist SN7 8RN

Side extension, new porch, internal remodelling, new windows, new garage.

**25/60: Policies:** To consider the following policies:

- Donation policy
- Scheme of Delegation

**25/61: Publications and correspondence:** To consider the correspondence

**25/62: Matters for report:** To raise matters for discussion without decision or items for next meeting.

**25/63: Date of the next meeting:** To confirm the date of the next Parish Council meeting.

**25/64: Confidential items:** To resolve to exclude the public from the following agenda item due to its confidential nature

**25/64: Quotes for the 25/26 internal audit:** To consider the quotes

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Attachment 1

## Bank Reconciliation

Date

1st July 2025

Date

31st July 2025

	Unity Current Account			1044.31
	Unity Instant Access Account			5010.48
	Cheque no			
minus	payments not cashed			144.80
				144.80
equ	balance C/F			<b>5909.99</b>

Opening Balance	4914.36
Add receipts for period	2685.48
Less payments for period	1689.85
Equ closing balance	<b>5909.99</b>